

RITUAL REPORT for COLLEGIATE CHAPTERS

Date: _____ Chapter: _____ Province: _____ Region: _____

This form should be completed by the Province Officer, assisted by the chapter's VP Ritual, at the time of the Official Visit.

RITUAL BOOKS ON HAND: *List the serial number found inside the cover of each Ritual Book.*

Master Ritual (must have 3 copies): 1. _____ 2. _____ 3. _____

Music Ritual (must have 3 copies): 1. _____ 2. _____ 3. _____

Large Print/Braille copies of Ritual & Ritual Music: _____

Replacement copies will be sent to the chapter's Vice President, Ritual, by US Mail, Signature Confirmation, for any copies unaccounted for. NH will invoice your chapter for replacements.

INVENTORY OF RITUAL EQUIPMENT

Indicate whether your chapter has each listed item by checking the YES or NO column. If the item is in poor condition or there are plans to replace it, please describe briefly on the COMMENTS line.

ITEM	YES	NO	COMMENTS
Signature Book			
Robes (11):			
Capes (4): (1 gold, 1 red, 2 white)			
Robes for musicians			
Officer Crowns: (1 each — gold, silver, red, white)			
Head Bands for Muses			
Electric Badge			
Framed Coat-of-Arms			
Seven-branch candelabrum or candle holder			
Battery-powered candles			
Gong or Tone Bar			
Silver Tray for roses			
Red drape for back-drop			
White sheets for back-drop			
Member-in-Training Pins			
Chair covers			
Table coverings			
Other:			

Where are your Ritual Books stored? _____ Is room locked? _____

The equipment? _____ Is room locked? _____

Did you see a ritual ceremony/rehearsal? _____ Which one? _____ Was it memorized? _____

Is the chapter familiar w/ritual music? _____ Attitude towards ritual _____

Questions or concerns about ritual? (use second sheet if necessary) _____

Name of VP Ritual: _____ Chapter address: _____ City: _____ State: _____ ZIP: _____ Phone # (with Area Code): _____ e-mail: _____	PROVINCE OFFICER: <i>Please sign form below:</i> _____ PO's signature
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PROVINCE OFFICER: *Forward one (1) copy to the NVP Ritual & Fraternity Ed*

Give one (1) copy to the chapter VP Ritual.

Keep one copy for your PO records.