



June 2022

Dear Sisters in Sigma Alpha Iota:

I am very excited to be attending convention in Greensboro this summer and even more delighted to be coordinating the many volunteers needed to help run our national convention smoothly.

As you can imagine, in order to run a five-day convention with over 700 attendees many volunteers are needed! This is an amazing opportunity to make convention an even more meaningful experience by getting involved in the behind-the-scenes action of convention. Volunteering is a great way to enhance what will already be an incredible experience with your sisters from across the country!

There are many opportunities to participate as a volunteer. Attached is a volunteer form as well as some descriptions of the volunteer opportunities at this year's convention. Please take a moment to look it over and see what fits best for you. Simply return the form to me via email and I will let you know what and when you are scheduled! Most volunteer opportunities are for very short periods of time (typically 3 hours or less) because we want you to enjoy and participate in convention!

The volunteer opportunities listed on the attached sheet are **not** recommended for delegates. You will have plenty to do in an official capacity for your chapter.

Please feel free to email me questions at saiphibo@gmail.com. Also, I would be happy to chat with you about any questions you might have at 631-335-6637.

Looking forward to seeing you in Greensboro!

Roses,
Michelle Werner



2022 Sigma Alpha Iota National Convention
Volunteer Form

Name: _____

Chapter: _____

Email address: _____

Cell Phone number: (we will be text messaging volunteers throughout convention about their upcoming assignments) _____

I will be at the Sheraton-Greensboro/Koury Convention Center for convention on the following dates: (please circle):

7/27 (pre-convention) 7/28 7/29 7/30 7/31 8/1

Please list any physical limitations you would like to have considered (e.g. – not being able to stand for long periods of time):

I have read the attached volunteer opportunities and the one I am most interested in volunteering for is:

Please list any other information you would like to add:

SAI National Convention Volunteer Opportunities

Volunteer Greeter: About 10 individuals are needed to work half a day only for the short period of time when volunteer shifts change to direct people where to go to perform their job and explain any instructions needed. These individuals, once they have confirmed everyone is where they are needed to be and all crucial positions are filled, are then free to attend convention events and workshops.

Registration Set Up: About 5-8 individuals are needed on July 27 (*this is one day BEFORE convention*) to assemble and stuff all of the registration materials that will be passed out to all attendees.

Registration: Several individuals will be needed to help register attendees and work directly with the registration team leader on 7/28, 7/29 and 7/30. Each registration work shift will be 3 hours.

Set-Up Crew: about 20-30 individuals are needed to set up everything from chapter place cards on the general assembly tables to province flags, map of the chapters and assist with fraternity displays. You must be able bodied and able to lift things. ***All set up takes place the morning of July 26th*** and is completed by the first official event of convention in the early evening.

Ritual Set up: 5-10 individuals are needed to work directly with NVPR Tracey Wygal-Withrow to set up ritual. This includes ironing robes and drapes as well as taking passwords at the start of convention. You must be available early in the day on 7/28.

Convention Floor Page: For each General Session about 6-10 individuals are needed to monitor the assembly floor and assist delegates with any needs so they can devote 100% of their attention to the business meeting at hand. This includes running correspondence between delegates and with the NEB. Pages wear a sash on the floor so they are easily recognizable to the delegates. Each page will be scheduled for one general session which is usually 2-3 hours in length.

Concert Usher: In addition to performances throughout the general sessions there will also be programmed concerts at various performance venues in the hotel. Ushers will need to arrive before the doors open to attendees, pass out programs and assist people to their seats.

Phlea-Phlam Set Up: 4 individuals are needed to work directly with the Phlea-Phlam team leader early in the morning of July 30th to set up tables and assist chapters with set up. Phlea-Phlam is scheduled to begin at 8am.

Display Room Monitor: One or two individuals are needed to monitor the philanthropy displays when the room is open to ensure the well-being of those displays and assist people in the room. Each shift will be 2-3 hours throughout all 5 days of convention.

Decorations: 3-4 individuals are needed to help put together centerpieces for the welcome luncheon as well as Dinner of Honors.

Tear Down Team: About 20-30 individuals will be needed on Monday August 1st after the close of convention. Everything will need to be taken down and packed up to return to Asheville! Perfect for someone that has a late flight or is leaving the day after convention.