

**SESSION ROOM REQUIREMENTS FORM**  
**SIGMA ALPHA IOTA WORKSHOP APPLICATION**  
**50<sup>th</sup> Triennial Convention**

Sheraton-Greensboro/Koury Convention Center  
July 28-August 1, 2022

**Submission Deadline: December 15, 2022**

Session Title: \_\_\_\_\_

Primary Presenter: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

Only the specified equipment listed below will be provided by Sigma Alpha Iota.  
All computers must be provided by the presenter.

**Section 1: ROOM REQUEST**

\_\_\_\_\_ Room to be set theater style with a head table and or lectern.

\_\_\_\_\_ Space is needed for movement. (Attach sketch of desired room layout.)

**Section 2: AUDIOVISUAL EQUIPMENT REQUEST**

\_\_\_\_\_ I do not need any audiovisual equipment.

\_\_\_\_\_ I need Sigma Alpha Iota to provide the following audiovisual equipment: (Check all that apply.)

\_\_\_\_\_ LCD projector (you must supply your own laptop computer)

\_\_\_\_\_ Screen

\_\_\_\_\_ Stand/Flip Chart

\_\_\_\_\_ CD Player

**Section 3: PLEASE SIGN AND DATE REQUEST FORM, agreeing that you will be a registered attendee at the convention if selected to present.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit Workshop Session Proposal to Leslie Odom Miller at**  
**[natlprers@sai-national.org](mailto:natlprers@sai-national.org) and**  
**National Headquarters at [nh@sai-national.org](mailto:nh@sai-national.org).**