

# REMITTANCE/ORDER FORM

## SIGMA ALPHA IOTA NATIONAL HEADQUARTERS

Make a duplicate. Send one copy to National Headquarters with check made out to "Sigma Alpha Iota".  
File other copy in Treasurer's Notebook. **DO NOT SEND CASH.**

Remittance No. :	Date:	Chapter:
Customer/Chapter No. :	Treasurer:	
Please find enclosed our Check(s) or Money Order for		Address: _____
Amount: \$ _____		E-Mail: _____
		Phone: (      ) _____

<i>(If ordering a replacement badge, please provide name.)</i>	<b>ORDER BLANK</b>		
Item Description	Quantity	Unit Price	Sub Total

Comments:		Convention Fund:	
		Annual Service Charge:	
		Annual Insurance Assessment:	
		Philanthropies Donation:	
		This Page Total (A):	
		Total From Back (B+C):	
		Shipping & Handling:	
		"Rush" Fee:	
	Grand Total:		

## PAYMENT ON PREVIOUS ORDERS

Invoice # (if available)	Item Description	Payment Remittance
Total (B):		

## INDIVIDUAL ORDERS

Individual Obligations for: (List Names)	MIT Fee	Initiation Fee	Addition for Badge or Upgrade	Guard/Other Jewelry	Collegiate National Dues
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Individual Totals:					

Total of Individual Totals (C):

Reminders - Use Current Price List, Collegiate Dues are based on the List of Members: MIT Materials are sent upon receipt of Report of Pledging, Initiation Materials Are Sent Upon Receipt of Approval from PO.